



# Qatar Sustainability Awards 2017

## Awards Guidelines

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## Introduction

Qatar Sustainability Awards aim to recognize the efforts, commitment, and contributions of individuals, institutions and organizations in furthering sustainable development and environmental protection in Qatar and beyond. The 2<sup>nd</sup> annual Qatar Sustainability Awards welcomes nominations in various categories in line with the needs and trends of the green building and sustainability industries. The main categories include green buildings, green hospitality, green service providers, building products and technologies, green research and sustainability initiatives.

A jury, comprised of senior sustainability and green building experts, practitioners and sustainability academics, will review the nominations. A shortlist of the candidates will be announced on 15<sup>th</sup> October 2017. The winning nominations will be unveiled at the Qatar sustainability awards Gala Dinner, which takes place 29<sup>th</sup> of October 2017.

## Awards categories

MAIN CATEGORY	SUB CATEGORY
<b>GREEN BUILDINGS</b>	1- Commercial Building 2- Office building 3- Governmental building 4- Residential Building 5- Educational Building 6- Religious Building 7- Interior fit out
<b>GREEN HOSPITALITY</b>	1- Hotels 2- Restaurants
<b>GREEN CORPORATE</b>	For corporates that showcase a pioneering commitment to sustainability in their mission, operation and projects portfolio
<b>GREEN SERVICE PROVIDERS</b>	1- Building consultant 2- Building contractors 3- Facility management organization
<b>SUSTAINABILITY INITIATIVES</b>	1- Government initiative 2- Corporate initiative 3- NGO initiative 4- SME startup
<b>BUILDING PRODUCTS &amp; TECHNOLOGIES</b>	1- Products 2- Technologies
<b>GREEN RESEARCH</b>	For research projects completed with substantial findings/results





## Qatar Sustainability Awards 2017

### Key Dates

May 29 <sup>th</sup>	Announcement
September 21 <sup>st</sup>	Submission deadline
October 15 <sup>th</sup>	Shortlist announcement
October 29 <sup>th</sup>	Awards night (by invitation only)

### How to Submit

- Complete the application form on the webpage: <http://qatargbc.org/outreach/awards>
- Submit all the required documents by email to [qgbconference@qf.org.qa](mailto:qgbconference@qf.org.qa) or deliver to the Qatar Green Building Council office.
- For any further details or clarification please contact Shireen Obeidat on  
Tel: +974 44541781  
Email: [sobeidat@qf.org.qa](mailto:sobeidat@qf.org.qa)





## Award 1: Green Buildings

**Definition:** This award is open to buildings constructed or remodeled in accordance with sustainability standards.

**Description:** A completed building that incorporates environmental designs and contributes to the sustainability of the built environment.

This award includes 7 sub-categories:

1. **Commercial Buildings:** Private buildings used for business activities. They can include warehouses, retails, health care centers and mixed-use buildings with more than 50 percent of commercial function.
2. **Office Buildings:** Any private or public building constructed to conduct services not related to retail.
3. **Government Buildings:** Buildings used for government offices. It includes city halls, courthouses, palaces, fire stations, police stations, parliament, health care and others.
4. **Residential Buildings:** Apartments, compounds or private villas used for dwelling purposes.
5. **Educational Buildings:** It includes kindergartens, schools, universities or any other building made up of learning or research spaces.
6. **Religious Buildings:** Structures built to host people for religious worship, prayer or ceremonies.
7. **Interior fit-out:** It includes any project completed to make interior spaces more suitable for occupation.

**Eligibility:** Any building or interior space constructed and completed is eligible to participate in this award. At least 50 percent of the floor area should have a related function within the selected sub-category. The jury can decide which sub-category is the most applicable for the participants.

### Required documents:

1. Filled online application form
2. A report or presentation describing how the building applies the sustainability concepts. It should explain the solutions and the practices used in the building to comply with the sustainability criteria listed below. (Minimum of 2 pages and maximum of 5 pages/slides)

### Report/presentation may consist of:

**Introduction:** Background information on the project and organization.

**Description:** The details of the initial project and the final building including location, duration, budget and scope.

**Building Illustration:** Photos, renderings or graphics.





**Green building rating certificates:** highlighting the certification title, level and date if any.  
**Sustainability Practices Description:** How the building addressed the sustainability criteria.

Award Criteria:

<b>SUSTAINABILITY CRITERIA</b>	<b>GUIDING QUESTIONS</b>
<b>SUSTAINABILITY AND MANAGEMENT (10 POINTS)</b>	<p>Was an integrated approach applied in different phases (pre-design, schematic design and occupancy)?</p> <p>Is there proof of cost, scope and time effectiveness of the building based on the initial project? (It means that the final building does not vary from the initial project in terms of time, budget and scope)</p> <p>Did the team apply a whole building approach instead of an individual component approach?</p>
<b>SUSTAINABILITY AND COMMUNITY (15 POINTS)</b>	<p>How does the building interact with the community?</p> <p>Does the building provide public amenities such as public open space?</p> <p>Does the building provide access to quality transit?</p> <p>Was the building constructed in a high priority site?</p> <p>Does the building facilitate the use of bicycle and green vehicle?</p> <p>Was there any attempt to reduce the parking foot print?</p> <p>Does the construction create a cultural value for the society?</p>
<b>SUSTAINABILITY, ENERGY AND WATER (20 POINTS)</b>	<p>What measures were taken for indoor or outdoor water use reduction?</p> <p>What measures were taken to reduce the energy usage?</p> <p>Does the building use any form of renewable energy?</p> <p>Does the building apply any passive design solution?</p> <p>What measures were taken for rain water management?</p> <p>How does the building reduce the heat island effect?</p> <p>Is any smart building technology used for energy saving and metering?</p>
<b>SUSTAINABILITY AND RESOURCES (15 POINTS)</b>	<p>Was there a life cycle approach for the material used in the construction?</p> <p>How is the use of virgin materials reduced in the building?</p> <p>What measures are taken to increase the recycled/recyclable materials during both construction and occupancy?</p>
<b>SUSTAINABILITY AND HEALTH (10 POINTS)</b>	<p>How was the indoor environment quality controlled during the construction?</p> <p>What measures were taken for safety during the construction?</p> <p>What are the enhanced air quality strategies in the building?</p> <p>Are thermal, visual and acoustic comfort and quality views provided by the construction?</p>





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<b>SUSTAINABILITY STANDARDS AND GREEN BUILDING RATING SYSTEM (5 POINTS)</b>	Is the building LEED certified (or any equivalent green building rating system)? If the building is LEED certified, what is the level of LEED certification (or equivalent)?
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## Award 2: Green Hospitality

**Definition:** This award is open to hotels and restaurants that focus on and apply systems and facilities that enhance environmental sustainability.

**Description:** A hotel/restaurant that shows clear commitment to sustainability through energy, procurement, and general practices.

**Eligibility:** Any operational hospitality establishment is eligible to apply.

### Required documents:

1. Filled online application form
2. A report or presentation describing how the hotel/restaurant applies the sustainability concepts. It should explain its key achievement in the sustainability field. (Minimum of 2 and maximum of 5 pages/slides).

### Report/presentation may consist of:

**Introduction:** The background information on the establishment.

**Sustainability Practices Description:** How the establishment applies the sustainability criteria in its activities.

**Portfolio Samples:** Some examples of the establishment's sustainability related activities.

### Award Criteria for the Green Hospitality:

- Sustainability policies and procedures (15 points)
- Sustainable Procurement (15 points)
- Sustainability Waste Management (10 points)
- Energy Efficiency (10 points)
- Water efficiency (10 points)
- Indoor Environmental Quality (10 points)
- Sustainability awareness for employees (10 points)
- Community outreach (10 points)
- Sustainability certification (10 points)





## Award 3: Green Corporate

**Definition:** This award is open to corporates that showcase a pioneering commitment to sustainability in their mission, operation and projects portfolio.

**Description:** An organization with a focus on sustainability in its corporate policies and services.

**Eligibility:** Any active corporate with a sound record of activities.

**Required documents:**

1. Filled online application form
2. A report or presentation describing how the organization applies the sustainability concepts. It should explain its key sustainability commitments. (Minimum of 2 and maximum of 5 pages/slides)

**Report/presentation may consist of:**

**Introduction:** The background information on the organization and its main activities.

**Sustainability Practices Description:** How the organization applies the sustainability criteria in its operation and activities.

**Portfolio Samples:** Some examples of the company's sustainability related activities and achievements.

**Award Criteria:**

SUSTAINABILITY CRITERIA	GUIDING QUESTIONS
<b>COMMITMENT TO SUSTAINABILITY (60 POINTS)</b>	How does the organization incorporate sustainability into its corporate, policies, activities and services? What measures are taken to reduce the water, energy and carbon footprint by the employee or the tenants of the company? What is the percentage of sustainability focused projects in the company?
<b>BUILDING GREEN CULTURE (30 POINTS)</b>	Does the organization provide training to cultivate a green culture for the employee or clients? Does the organization collaborate in any research or educational program related to sustainability with research institutions or universities? Is the organization active by participating in trainings, seminars and workshops to share its knowledge and achievements by other companies or individuals in the industry?
<b>SUSTAINABILITY REPORT (10 POINTS)</b>	Does the organization issue a sustainability report on regular basis?





## Award 4: Green Service Provider

**Definition:** This award is open to companies providing services for the construction and building industry with commitment to sustainability standards in their portfolio.

**Description:** An organization with a focus on sustainability in its corporate, policies and services.

This award includes 3 sub-categories:

1. **Building Consultant:** Any organization providing consultations in the construction industry.
2. **Building Contractor:** Any company that organizes the construction work for buildings.
3. **Facility Management Organization:** An organization that manage the buildings' operation and maintenance.

**Eligibility:** Any active company that provides sustainable services in the building industry with a sound record of activities.

**Required documents:**

1. Filled online application form
2. A report or presentation describing how the organization applies the sustainability concepts. It should explain its key achievements in the sustainability field. (Minimum of 2 and maximum of 5 pages/slides)

**Report/presentation may consist of:**

**Introduction:** The background information on the organization and its main activities.

**Sustainability Practices Description:** How the organization applies the sustainability criteria in its activities.

**Portfolio Samples:** Some examples of the company's sustainability related activities.

**Award Criteria:**

SUSTAINABILITY CRITERIA	GUIDING QUESTIONS
DELIVERING SUSTAINABILITY SERVICES (60 POINTS)	What is the percentage of sustainability focus projects in the company? Does the organization track and monitor the implementation of its green guidelines in practice by other organization involved in the activities?
BUILDING GREEN CULTURE (30 POINTS)	Does the organization provide training to cultivate a green culture for the employee, tenants or clients? Does the organization collaborate in any research or educational program related to sustainability with research institutions or universities?





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	Is the organization active by participating in trainings, seminars and workshops to share its knowledge and achievements by other companies or individuals in the industry?
<b>PRACTICING GREEN INTERNAL STRATEGIES (10 POINTS)</b>	Does the organization incorporate sustainability into its corporate, policies, activities and services?
	What measures are taken to reduce the water and energy consumptions by the employee or the tenants of the company?
	What are other strategies taken by the organization with the goal of a more sustainable built environment?





## Award 5: Sustainability Initiatives

**Definition:** This award is open to any initiative or a business start up with the goal of creating a more sustainability oriented society.

**Description:** An initiative to promote and raise awareness and engagement of the community towards sustainability.

This award includes 4 sub-categories:

1. **Government Initiative:** A plan or process started by the government.
2. **Corporate Initiative:** A project or program organized by a company.
3. **NGO Initiative:** A plan or project started by a non-governmental organization.
4. **SME Start-up:** A project undertaken by a small or middle-sized start up.

**Eligibility:**

Any ongoing sustainability oriented initiative or business startup is eligible to participate.

**Required documents:**

1. Filled online application form.
2. A report or presentation which describes the initiative and explains how it improves the sustainability in the built environments. (Minimum of 2 and maximum of 5 pages/slides)

**Report/presentation may consist of:**

**Introduction:** The background information about the initiative and the organization.

**Description:** The details about the initiative such as its objectives and baselines.

**Sustainability Practices Description:** How the initiative improves the sustainability in the built environment.

**Award Criteria:**

- **Novelty of the initiative concept (50 points)**
- **Stakeholder engagement (30 points)**
- **Partnership and collaboration (20 points)**



## Award 6: Building Products & Technologies

**Definition:** This award is open to products or construction techniques that contribute to the green building industry.

**Description:** Products or technologies which consider the regional priorities and environmental issues and can enhance the quality of sustainability in the built environment.

**Eligibility:** The product or technology should be commercially available in the market.

**Required documents:**

1. Filled online application form.
2. A report or presentation which describes the product/technology and its technical characteristics and specifications and explains how it incorporates the sustainability concepts in the regional scale. (Minimum of 2 and maximum of 5 pages/slides)

**Report/presentation may consist of:**

**Introduction:** The background information on the product/technology and the company.

**Description:** The history of the product or technology and its main use or function.

**Technical Description:** The technical data and specification of the product or the technical information of the technology.

**Sustainability Practices Description:** How the product or technology serves in the region to enhance the sustainability criteria in the construction industry.

**Award Criteria:**

SUSTAINABILITY CRITERIA	GUIDING QUESTIONS
<b>ENVIRONMENTAL FRIENDLY (60 POINTS)</b>	<p>Have the environmental factors been considered for the production process of the product?</p> <p>Does the product consist of the recycled content, salvaged or refurbished materials?</p> <p>Does the product consist of rapidly renewable materials?</p> <p>Does the technology bring a more environmental sustainable solution in compare to traditional methods in the building industry?</p> <p>Is a life cycle approach applied for the materials?</p>
<b>MARKET AVAILABILITY (10 POINTS)</b>	<p>Is the product/technology produced/provided locally in the MENA region?</p> <p>Is the product or technology available in a proper scale to respond to the market demand in the MENA region?</p>





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	If the product is produced in the region, does it consist of local elements or components?
<b>INNOVATION AND ORIGINALITY (15 POINTS)</b>	Does the product or technology bring something new in the market? Does it bring application of a better solution for the needs of market?
<b>STANDARDS AND CERTIFICATION (15 POINTS)</b>	Does the product or technology comply with the standards and specifications that are providing sustainable guidelines?





## Award 7: Applied Green Research

**Definition:** This award is open to research projects with an outcome that contributes to best practices/technologies for a more sustainable society.

**Description:** Research with potential to bring benefit to the community by introducing sustainable practices.

**Eligibility:** The research has to be completed in the last 2 years in a field related to sustainability and built environment.

### Required Documents:

1. Filled online application form
2. A report or presentation which describes the research, its objectives, and the outcomes. Furthermore, it should explain how its outcome contributes to improve the sustainability in the built environment. (Minimum of 2 pages and a maximum of 5 pages/slides)

### Report/presentation may consist of:

**Introduction:** The background information on the research.

**Description:** The history of the research, its aims and outcomes.

**Sustainability Criteria Description:** How the outcomes of the research intertwine with the sustainability practices and policies in the society.

### Award Criteria for the research:

- **The Research Methodology (15 points)**
- **Originality of Research (30 points)**
- **Sustainability Core Baselines (30 points)**
- **Implementable in the Industry (25 points)**





## Terms and Conditions

- 1- **Eligibility:** Awards categories are open to all organizations operating in the MENA region including public and private sector enterprises, associations, consultants and practitioners.
- 2- Green buildings and green hospitality awards are specifically for completed projects, either as new construction or renovated existing buildings.
- 3- Entries, once submitted, will become the property of QGBC and will not be returned.
- 4- **Receipt of Application:** Upon reception, entries will be acknowledged by email. It is the applicants' responsibility to ensure that they have received confirmation of their entry before the closing date.
- 5- Supporting Material need to respect the document requirements and should not exceed the number of pages/slides as stated above. Applicants are kindly advised to submit comprehensive documentation of high quality. All materials received by QGBC will be retained. Confidentiality of all materials will be strictly maintained.
- 6- **Language:** Entries should be made in English or Arabic. Entries in any other language will not be considered for review and rating.
- 7- **Verification:** Judges reserve the right to verify any information supplied. If required, applicants may be subject submit additional documentation.
- 8- **Results:** Entries will be reviewed by a Judging Panel that will assess and rate the applications, determine a shortlist and designate the Awards winners. Finalists will be notified and the winners will be chosen from the shortlist and announced at the Awards Ceremony to be held on 29 October 2017 as part of the Qatar Sustainability Week. (venue to be confirmed at a later stage).
- 9- **Judging:** The jury's decision is final and no correspondence or communication will be considered following its final decision. The results and grading details are confidential and will not be shared.
- 10- **Publicity:** Applicants are responsible for appropriate arrangements to protect any intellectual property associated with their applications, as winning applications will be subject to publicity. Winners are requested to participate in event publicity.
- 11- QGBC reserves the right to withdraw any of the award categories if all the applications fail the award criteria.
- 12- QGBC reserves the right to withdraw an Award from any applicant supplying false information within their application.
- 13- By submitting the entry form and supporting documentation, the applicant agrees to the above terms and conditions.

